

**Finance Committee Meeting
City of Manchester
June 17, 2025**

Present: Mayor Hobbs, Vice Mayor Messick, Alderman Crosslin, Alderman Parsley, Finance Director Anthony Burrows, Parks & Rec Director AJ Fox, Assistant Police Chief Adam Floied, Sr. Accountant Kelley Weber, and John Coffelt.

The Manchester City Finance Committee held its regularly called meeting on June 17th, at 4:00 p.m. in the board room at Manchester City Hall.

- 1) The meeting was called to order by Alderman Crosslin, Chairman of the Committee.
- 2) On a motion from Alderman Parsley, and seconded by Vice Mayor Messick the agenda items were approved by the full Committee as written.
- 3) On a motion made by Vice-Mayor Messick, and seconded by Alderman Parsley the minutes of the May 20th Finance Committee Meeting were approved.
- 4) There were no public comments.
- 5) A request was put forth by Parks & Recreation to approve a new fee schedule for FY 2026. The new fees were reviewed and after some discussion and questions a motion from Alderman Parsley to approve the new fees was made, and then seconded by Vice-Mayor Messick. Motion passed.
- 6) After soliciting for bids in a request for services the City received one proposal from the accounting firm of Mauldin and Jenkins for \$32,000 to conduct an audit of the City's Hotel/Motel Occupancy Tax receipts. After consideration and review Alderman Parsley made a motion to approve the proposal from Mauldin & Jenkins and approve the audit, seconded by Vice Mayor Messick. Motion passed.
- 7) Item #7 was an added item not originally on the agenda. The Mayor discussed the need to put out for further bids for mental health counseling services for City employees. After discussion direction was given to the Finance Director to place the required advertising in the local paper for the services.
- 8) The last item was for adjournment. Motion made by Alderman Crosslin, and seconded by Vice-Mayor Messick. Motion passed. Meeting adjourned @ 4:18pm.

Thomas Crowl

Finance Committee Chairperson

7.15.25

Date

Anthony Sumner

Finance Director

7/15/25

Date